

The Minutes of the Meeting  
of Riccall Parish Council  
held on 11 December 2017  
from 7.30 p.m.  
at the Regen Centre

**Attending:** Cllrs Keen (Chairman) Adamson, Dawson, Field, Kilmartin, Rimmer, Owens, Sharp, Somers-Joce and Wilkinson.

Sandra Botham – Clerk & RFO

**1 Apologies and declarations of interest**

Apologies for absence had been received for Cllr Nuttall, District Cllr Reynolds and County Cllr Musgrave and were accepted.

**2 Minutes of the meeting of Riccall Parish Council held on 20 November 2017 (circulated).**

The minutes for the above meeting were accepted as a true record and adopted.

**3 Report on progress and updates since the last meeting**

There were no updates from the District and County Cllrs.

There were no updates from North Yorkshire Police.

The Clerk gave an update on action taken and developments since the last meeting – for information only

- The Annual Tree report had been completed with just light pruning on the Lime tree on village green to be completed and work that we were aware of work on the trees on Saunters Way re trimming around the telephone line and the overhanging Hornbeam – this work will be carried out in January.
- Further information has been submitted to NYCC Highways for the replacement of the Selby Road village sign to be re-built- a structures licence for the sign is also required and is in process of being completed.
- Prospective grass cutting contractors have been contacted regarding confirmation of insurance details
- A meeting has been arranged with Fiona Coleman/SDC/RLC and traffic group for 13 Dec
- A letter has been sent to farmer re cattle on bank following difficulties finding his contact details- copied in EA and they are going to bring this up with their estates section
- Insurance docs have been copied to Justine to confirm our cover for their insurer
- NY have been contacted regarding street lights on Saunters Way on the ‘part night’ scheme.
- York Press were contacted regarding removing fly-posting
- Several residents have reported street lights out after seeing feature regarding reporting in the Beacon
- The Beacon feature for Riccall Band has resulted in recruiting further members

Cllr Sharp requested a copy of the street light reports to update the data, which the Clerk will provide. It was also noted that when reporting street lights it should be stated if they have intermittent faults or are permanently out.

**4 Matters from Public Participation**

A number of comments have been made regarding the new Christmas Lights on the village green. It was noted that they are to be re-aligned and that additional sets could also be added at the same time to create a fuller display.

It was agreed by members that the four sets are not enough for the size of the tree and to make the additional purchase of five more sets. All members were in favour. **Action:** The Clerk will contact the supplier. Cllr Keen will contact the electrician.

Cllr Keen has liaised with the electrician regarding the connections and he also noted that money raised at the Dickensian Fayre may be used to fund additional lights next year.

A resident has reported traffic speeding on Back Lane and also the condition of the road surface and lack of footpaths. **Actions:** Information will be passed on regarding reporting via 95Alive for speeding and the Clerk will follow up road surface with Area7.

Vehicles parking on footpaths and limiting access for pushchairs and mobility scooters was raised. This will be monitored.

## **5 Correspondence**

### **5a) General correspondence - requiring decisions:**

The Grass Cutting allowance from NYCC of £219.01 will be accepted.

### **5b) General correspondence - for information:**

A resident had updated on the dog fouling situation on Station Road/Rise. The Clerk replied and has offered stencilled notice on the relevant areas when weather conditions permit. It was noted that this situation has increased also on York Road and stencils will be applied there too.

A resident had emailed regarding a planning response.

A Thank you letter from SDC Chairman for a recent donation was noted.

NYCC letter re street lighting improvements was noted.

Riccall & District Resilience Group quarterly update was received.

Notification that the Minerals and Waste Joint Plan for North Yorkshire, York and the North York Moors National Park was submitted to the Secretary of State for Communities and Local Government for independent examination (circ by email with links to website)

### **5c) Late correspondence – to note only.**

A resident had emailed suggesting a pedestrian crossing signal be installed at the traffic lights. Action:The Clerk will respond.

NYCC notification of an additional opening date of 27 Dec to accommodate extra seasonal waste.

Notification of the appointment of external auditors PKF Littlejohn under the new central procurement regime which will be managed by Smaller Authorities Audit Appointments Ltd.

## **6 Accounts for November 2017**

Payments for December 2017 were approved. The Clerk gave an update on the budget position and bank reconciliation.

Cheques will be signed outside this meeting due to an error.

*A short break was taken at 8.15pm*

## **7 Planning**

### **7a)**

**Selby DC has granted planning permission for the following applications:**

**2017/0896/FUL:** Proposed construction of an electricity generator and storage plant- A19 Business Park, Selby road, Riccall.

### **7b The following applications will be considered:**

None received.

### **7c) Other planning matters**

**2017/1096/HPA:** Permission has been granted for Proposed construction of a new dropped kerb- 19 York Road, Riccall.

## **8 Reports and Consultation**

Cllr Keen reported that the Dickensian Fair had been successful and had raised around £800. Funding for Christmas lights will be considered. It was also reported that £30,000 has been raised for St Leonards Hospice by the Riccall Support Group over the last 8 years, a brilliant achievement.

## **9 Recreational / H&S update**

Cllr Dawson reported for checks during November. He had noted urgent attention on the basket swing fittings and will supply the Clerk with a photograph to forward to the contractor. Also reported is fraying strands which need removing from the ladder on the teen shelter-Gavin is to address this. There are other general maintenance jobs ie back filling and replacing a retaining board on the aerial slide runway.

The Clerk reported on matters that relate to play equipment or sports field maintenance:

Problems with arranging delivery on site of bark chippings has held up getting these ordered. A wheelbarrow has been purchased for Gavin to use for moving soil/backfilling etc.

## **10 Budget**

Since the budget meeting on 27 November, Selby DC had issued an amended grant contribution, therefore, an updated draft copy of the budget had been circulated to members prior to the meeting with the changes and also with VAT income being removed as advised by accountants. It was agreed to increase the training budget to take into account additional training for an administration assistant.

All members were in favour of approving the proposed Budget for 2018/19.

A total budget of £94,497 will be required. The Band D charge will remain the same as 2017/18 at 101.14 per annum.

The budget will comprise of funds:

£92,139 Council Tax Precept  
£ 1,840 Grant  
£ 500 Agency fees  
£ 18 Bank interest

## **11 Street lighting**

NYCC had informed us of the updating of SOX lanterns and provided replacement costs. RPC has 35 of this type street lights which will need replacement of the lantern when they fail. Costs are estimated at £275 for steel columns and £600-950 for brackets. It was noted that any replacements would be funded from the Asset Replacement funds.

## **12 Minor items and items for the next agenda**

Cllr Adamson had looked into policies regarding fly-posting and recommended the City of York Council policy to be assessed by the Admin and Finance Committee.

Discussion took place regarding copying of paperwork for meetings and it was decided to look into using IT applications. Cllr Dawson will liaise with the Clerk to test IT systems available and practicality.

*Item 13 will be taken in private session, in the absence of the public*

There were no staff matters, therefore the meeting was not taken into private session.

## **13 Staff Matters**

*The Chairman thanked those present, wishing them a Happy Christmas and New Year, and closed the meeting at 8.52pm.*